



**2013 ICF-Toronto Annual General Meeting  
January 23, 2013, 6:30 to 7:00pm**

**The Courtyard by Marriott, 475 Yonge St. at College, Toronto, ON, M4Y 1X7**

1. **Welcome** – Susan Wright (5 min)
2. **Approval of Agenda** – Susan Wright (2 min)
3. **Review and Approve the Minutes of last Annual General Meeting** – Susan Wright (5 min)
  - ICF-GTA AGM Minutes – January 18, 2012
4. **Approval of 2011-2012 Financial Statements** – Donna Hammil-Chalk (5 min)
  - ICF-GTA Financial Statements – February 29, 2012
5. **Current Budget Position** – Donna Hammil-Chalk (10 min)
6. **Appoint the Auditor** – Donna Hammil-Chalk (5 min)
7. **Presentation of 2012-2013 Chapter Activity** – Susan Wright (10 min)
8. **Election of 2013-2014 Board of Directors** – Liana Bagworth/ Derrick Navarro (15 min)
  - i. Active members of the chapter are eligible to vote in person or by proxy
  - ii. Nominations are now closed – there will be no nominations from the floor of the meeting
  - iii. Explanation of the nominations process, elections process, and voter eligibility
  - iv. Presentation of candidates up for re-election to the Board of Directors
  - v. Vote by members
9. **Any Additional Business**
10. **Adjournment**
  - January Member Meeting to follow adjournment of AGM