

The Overview/Qualifications

The Board of Directors (BOD) are each members in good standing of both **ICF-Global** and **ICF- Toronto** whose goals are to work together on behalf of their membership to provide quality member events, create partnerships and alliances, increase coaching awareness, ensure fiscal responsibility and deliver member value. Those who serve do so in a welcoming, inclusive environment that inspires learning and mentoring.

Each director is elected by the membership for a term of **two years** and the time commitment is a two-hour Board meeting each month, a 4-5 hours strategy meeting in person quarterly, and depending upon the role, approximately 10 hours a month of supportive work on Board Committees.

The Timeline

Call for nominations	Wednesday, October 3rd, 2018
End of call	Monday, October 22nd, 2018
Interview of applicants	Week of October 29th to November 12th, 2018
Publication of nominees/BIOS	Monday, November 19th, 2018
AGM & Election	Wednesday, January 16, 2019
Board Retreat & On-boarding	Saturday, January 12th, 2019
New BOD takes office	Thursday, Friday March 1st, 2019

The Roles & Responsibilities

President	Leads strategic direction and is the face of the Chapter
Vice-President	Supports the President in directing Chapter affairs
Secretary (open)	Focuses on process, governance, and takes Board Minutes
Treasurer (open)	Focuses on financial guidance and reporting
Director of Marketing & Communications	Focuses on branding & communications
Director of Member Engagement (open)	Focuses on delivering value to members
Director of Member Meetings	Focuses on excellent member meetings
Director of Programming L & D	Focuses on Cross country programming L & D
Director of Sponsorship	Focuses on sponsorship for events and chapter support
Director of Community Outreach & ICW	Focuses on not for profit events
Conference Chair (open)	Focuses on planning of annual conference
Prism Chair (open)	Focuses on the prism awards yearly

Resources & Contact Info

Meet current BOD and see their bios: [Click here for BOD Bios](#)
 Please send your nominations to: kim@icftoronto.com – 11:59pm October 15th, 2018
 Questions or more info: kim@icftoronto.com or 416-960-4791, x3

- I would like to put my name forward as a potential board member
- I would like to put the following member forward as a potential board member

Name _____
(Please print)

Phone # Day _____ Phone # night _____

E-mail address _____
(Please print)

Is there any area on the Board you are particularly interested in?

Other Comments: