



Request For Proposal Membership Meeting Presentations

Thank you for your interest in presenting to our membership. In order to understand where your topic would best fit and to clearly understand the value to our members we would ask you to complete the following:

- 1. Name of presentation:**
- 2. Brief description of your presentation:**
- 3. Biographical Information about speaker:**
- 4. Clearly define the take home value to our members along with key learning(s):**

- 5. Level of Interaction with Audience from 1 to 10 (10 most interactive):**
 - i. Aiming for 10 being very interactive.
 - ii. Dependent upon availability of features at the venue.

- 6. Presentation Format: Teleseminar /Live (Round Tables, School Room):**

- 7. Any special equipment or venue requirements for your presentation (i.e. AV, internet):**

- 8. Two references from speaking engagements that occurred within the past 6 months:**

- 9. Our presentations are typically an hour long presentation, 15 minute Q&A - What format are you suggesting?**

- 10. Why is the coaching community of interest to you?**
- 11. Our members have suggested the following topics as areas of interest. Please indicate which area your topic would align with:**
- a. Business Development**
 - b. Technology**
 - c. Coaching Skills**
 - d. High Profile Speaker**
 - e. Other Unique or Timely**
 - f. Other**
- 12. Will your presentation include a sales component? (Book, seminar, services, other...)**
- 13. Is there a fee for your speaking services and if so, how much:**

The ICF-Toronto Membership Meeting Committee would like to thank you for your interest and input. Please email your completed form to info@icftoronto.com. If your presentation fits our criteria we will be in touch with you.

SUBMIT